

TUITION FEE DISCOUNTS, SCHOLARSHIPS AND AWARDS

2023-24

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The latest version of this document is always to be found at:
<https://policies.docstore.port.ac.uk/policy-160.pdf>

Summary

What is this document about?

This policy document sets out the University's tuition fee discounts that are available to specific students. It explains if students need to apply for particular discounts, or if the discounts will be automatically awarded to students. The policy may direct students to the University's webpages for more information and eligibility on discount schemes.

Who is this for?

This document is applicable to all students who pay tuition fees; these being self-paying students, sponsored students and students whose loans are being paid by the Student Loans Company (SLC).

The University offers a range of tuition fee discount schemes to students which are explained in this document. Only one of the asterisked discounts in this document can be claimed against each fee.

Where * is denoted, only one discount can be applied to a tuition fee per academic year. If eligible for multiple discounts the discount of the highest value will be applied.

Where ** is denoted, Postgraduate and Postgraduate Research students eligible for the EU scholarship will be able to combine this with the Alumni Discount.

How does the University check this is followed?

The officer responsible for maintaining the currency of the policy is the Academic Registrar & Director of Student & Academic Administration, or delegated nominee. The Department of Student & Academic Administration implements the policy. The policy is monitored by the Finance Department, who ensures that the policy is adhered to, is transparent and consistently applied. The Department of Student & Academic Administration and the Finance Department will investigate and respond to queries in respect of tuition fee discount queries. Disputes will be investigated by an independent Tuition Fees Panel.

Who can you contact if you have any queries about this document?

Anyone who has a query about the Tuition Fee Policy can contact the Student Administration Service at feeenquiries@port.ac.uk

Anyone who has a query about the payment process should contact the Finance Department at income@port.c.uk

This policy and other related University policies mentioned below can be found at www.port.ac.uk on the [Policies and Standards page](#):

- Appeals Procedure
- Exclusions and Appeals Policy
- Student Complaints Policy and Procedures
- Suspension and Withdrawal of Studies
- Tuition Fees Policy

1. Alumni discount*

The University offers a 20% discount to the following full-time and part-time self-funding students:

- Undertaking a taught postgraduate course, who hold a graduate Bachelor's degree or Integrated Masters from the University of Portsmouth or a collaborative partner institution;
- Undertaking a research postgraduate course, who hold a University of Portsmouth graduate Bachelor's degree and/or postgraduate award from the University of Portsmouth or a collaborative partner institution.
- Undertaking a taught postgraduate course, who hold both a graduate Bachelor's degree and a PGCE from the University of Portsmouth or a collaborative partner institution.
- Undertaking a taught stand-alone Masters course, who already hold a full stand-alone Master's qualification or PGCE from the University of Portsmouth or a collaborative partner institution. The discount does not apply to students undertaking a staged Masters (PgCert, PgDip, to Masters Top-up). If you are in this category and believe you qualify for the discount, please email feenquiries@port.ac.uk for confirmation.

Details about eligibility for the Alumni Discount can be found at the [Alumni Tuition Fee Discount](#) webpage.

Applicants/students do not need to apply for the discount if they fall into one of the first three categories, as eligibility will be assessed as part of the application and registration processes.

However, to determine if the course meets the eligibility criteria please visit our [website](#) to check this.

A [tuition fee discount calculator](#) is available to assist students to calculate their reduced fees.

2. Staff discount*

The University offers a 30% discount to self-funding, Student Loans Company funded and externally sponsored University of Portsmouth staff members undertaking part-time Higher Education courses. The criteria is as follows:

- A staff member needs to be on a permanent or fixed term contract of employment (with at least a year to run) with one year's continuous service with the University. **For the purposes of this policy and the avoidance of doubt, casual employment contracts and zero hour worker agreements do not count as a permanent contract.**
- Higher Education courses are defined as being 60 credits or above or a postgraduate research qualification.

Eligible employees will be able to apply for this discount no more than four weeks prior to course start date, via their student portal. Application is necessary for each year of registration. The discount cannot be applied retrospectively and is only available for the duration of employment with the University.

Where a student is part self-funded and part internally sponsored, they are not entitled to the discount as they are already receiving the equivalent of a bursary/scholarship. Queries regarding the discount, should

3. Staff family members discount*

The University offers a 30% discount to children of University staff members undertaking undergraduate and postgraduate taught, full-time and part-time study. A staff member needs to be on a permanent or fixed term contract of employment (with at least a year to run) with one year's continuous service with the University. **For the purposes of this policy and the avoidance of doubt, casual employment contracts and zero hour worker agreements do not count as a permanent contract.**

The discount is available to self-funding, Student Loans Company funded and externally sponsored students who are studying programmes delivered by the University of Portsmouth. The discount is not applicable to students studying franchised or collaborative provision.

Children of University staff are defined as biological, step or adopted.

Eligible students will be able to apply for this discount, no more than four weeks prior to the course start date, via their student portal. Application is necessary for each year of registration; the discount cannot be applied retrospectively and is only available to students of family members who remain employed at the University. Queries regarding the discount, should be emailed to feeenquiries@port.ac.uk

4. Vice Chancellor's Global Development Scholarship*

For September 2023 entry onwards, eligible International students will be able to receive the Vice Chancellor's Global Development Scholarship. The scholarship gives **self-funding**, full-time, International students, **new** to the University of Portsmouth in 2023 a £1,600 fee reduction. This reduction applies to the first year of study **only** and excludes students studying courses with a fee less than full-time fee band 1 (£17,200 in 2023/24). If there are split fee arrangements, students are entitled to the discount on the self-funded amount only.

Applicants/students do not need to apply for the scholarship as they will be automatically assessed as part of the application and registration processes. Further information on Vice Chancellor's Global Development Scholarship eligibility requirements, and a list of eligible countries, are available at:

<https://www.port.ac.uk/study/international-students/funding/scholarships#vc>

5. Chancellor's Global Academic Merit Scholarship*

For September 2023 entry onwards, eligible International students will be able to receive the Chancellors Global Academic Merit Scholarship. The scholarship gives **self-funding**, full-time, International students, **new** to the University of Portsmouth in 2023 a £3,000 fee reduction. This reduction applies to the first year of study only, and excludes students studying courses with a fee less than the full-time fee band 1 (£17,200 in 2023/24). If there are split fee arrangements, students are entitled to the discount on the self-funded amount only.

Further information on Chancellor's Global Academic Merit Scholarship eligibility requirements, and a list of eligible countries, are available at:

<https://www.port.ac.uk/study/international-students/funding/scholarships#chancellor>

6. £3,000 Masters Scholarship for current students*

The University offers a £3,000 Masters Scholarship to eligible students who graduated from Portsmouth with an undergraduate degree in 2021/22 or 2022/23.

There are only a limited number of scholarships available, with priority given to those with who show the highest academic achievement. Full terms and conditions of the scholarship can be found online at:

<https://www.port.ac.uk/study/masters-and-postgraduate-taught/fees-and-funding/uop-masters-scholarship>

7. £3,000 Masters Scholarship for new students*

The University offers a £3,000 Masters Scholarship to eligible students who are new to the University of Portsmouth or graduated prior to the 2021/22 academic year.

There are only a limited number of scholarships available, with priority given to those with who show the highest academic achievement. Full terms and conditions of the scholarship can be found online at:

<https://www.port.ac.uk/study/masters-and-postgraduate-taught/fees-and-funding/our-masters-scholarship>

8. EU Scholarship**

Student's resident in the EU, EEA or Switzerland, joining the University of Portsmouth in 2023/24 and 2024/25, will be eligible for a EU Scholarship. The scholarship will apply to new undergraduate, postgraduate taught and postgraduate research students.

The scholarship will be applied to fees throughout the length of the course. The actual fee paid will be equivalent to the fee for UK students in 2023/24 and beyond. The scholarship will be set at different levels for different courses.

If a student already meets the conditions to be classed as a UK student for fees and funding purposes, they won't receive the scholarship. They will pay the same fees as UK students.

Terms and conditions can be found online at:

<https://www.port.ac.uk/study/international-students/tuition-fees/tuition-fees-for-eu-students>

9. Cash bursary award

Cash bursaries are awarded to eligible full-time English undergraduate students paying the headline fee of £9,250, who are from low assessed family household incomes. Eligible students may also be entitled to receive cash bursaries in each year of their studies.

Applicants/students do not need to apply for the bursary award as the University will automatically assess students' eligibility using the information on the application to Student Finance England for student support. Bursaries are awarded to all qualifying students.

The University also offers a range of other cash bursaries and further information on eligibility for these bursaries is available at:

<https://www.port.ac.uk/study/undergraduate/undergraduate-fees-and-student-finance/scholarships-and-bursaries>

*Only one discount can be applied to a tuition fee per academic year. If eligible for multiple discounts the discount of the highest value will be applied.

**Postgraduate and Postgraduate Research students eligible for the EU scholarship will be able to combine this with the Alumni Discount.



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