

REGULATIONS FOR HIGHER DEGREES BY RESEARCH

September 2020

Contents

Summary	4
What is this document about?	4
Who is this for?	4
How does the University check this is followed?.....	4
Who can you contact if you have any queries about this document?.....	4

Document title		
Regulations for Higher Degrees by Research		
Document author and department		
Academic Standards, Quality and Partnerships, Department of Student and Academic Administration		
Approving body		
Academic Council		
Date of approval		
23 rd June 2020		
Review date		
Every three years		
Edition no.		
8		
ID Code		
115		
Date of effect		
1 st September 2020		
EITHER For public access online (internet)? <i>Tick as appropriate</i>		YES
For public access on request copy to be mailed <i>Tick as appropriate</i>		YES
OR For staff access only (intranet)? <i>Tick as appropriate</i>		
Password protected <i>Tick as appropriate</i>	NO	
External queries relating to the document to be referred in the first instance to the Corporate Governance team: email corporate-governance@port.ac.uk		
If you need this document in an alternative format, please email corporate.communications@port.ac.uk		

The latest version of this document is always to be found at:

<http://policies.docstore.port.ac.uk/policy-115.pdf>

Summary

What is this document about?

The research regulations are detailed academic rules that explain what a student must do to obtain their research degree and the support that they are entitled to. The regulations are comprised of several links which will take you to the relevant section. As not all sections are updated each year, the document that the link takes you to may have a different date to the front cover of the regulations. This just indicates the last date that the particular section you are in was amended. Each of the sections has further links to useful information contained within them.

Who is this for?

This document will be of most interest to new and existing research students, supervisors and research degree examiners.

It will be of interest to the UK Quality Assurance Agency (QAA) and it may also be of interest to the wider public.

How does the University check this is followed?

The University of Portsmouth has a committee structure in place to check that the policies in this document are followed. The relevant committees for research regulations are the University Research Degrees Committee, the Faculty Research Degrees Committee and the Graduate School Management Board.

Who can you contact if you have any queries about this document?

If you have questions about this document please contact Academic Standards, Quality and Partnerships, Department of Student and Academic Administration (DSAA) asqp@port.ac.uk

This document is pending revision subject to the outcome of the University Academic Regulations review scheduled for 2021/22.

The relevant sections of the Higher Degrees by Research can be found by clicking on the link below:

1. [General](#) (including fees, language of assessment and notification to students)
2. [Admission](#) (including English language qualification, admission, approval process, changes to the approved research programme, staff registration, dual registration and study external to the University)
3. [Students with Disabilities](#) (including help available for students with disabilities)
4. [Registration](#) (including registration period, mode of study, suspensions, extensions, exceeding registration periods, termination of registration and submission for lesser awards)
5. [Supervision](#) (including number of supervisors, first supervisors, experience of supervisor, advisers and the eligibility of candidates to act as supervisors)
6. [Major Review](#) (includes application procedure and major review assessment procedure)
7. [Annual Review](#) (includes application procedure and annual review assessment procedure)
8. [Interim Examination](#) (including basis, informing the student, panel membership and decisions)
9. [Presentation of Thesis](#) (including submission, content, length, collaboration, published material, abstract, final text, copyright, IPR and confidentiality)
10. [Examination Arrangements](#) (including candidate responsibilities, appointment of examiners, preliminary assessment, referral, examination, independent chairs, examiners reports and recommendations, failure to reach a unanimous decision, re-examination, award date and completion date)
11. [Appeals](#) (including details of how to submit an appeal)
12. [Extenuating Circumstances](#) (including details of how to submit extenuating circumstances)

University of Portsmouth
Department of Human Resources
University House
Winston Churchill Avenue
Portsmouth PO1 2UP
United Kingdom

T: +44 (0)23 9284 3141
F: +44 (0)23 9284 3122
E: university.secretary@port.ac.uk
W: www.port.ac.uk