



**UNIVERSITY OF
PORTSMOUTH**

Regulations for Higher Degrees by Research

**Academic Standards, Quality and Partnerships
Department of Student and Academic Administration**

September 2018

Copyright

The contents of this document are the copyright of the University of Portsmouth and all rights are reserved. No part of this publication may be reproduced, stored or transmitted, in any form or by any means, such as electronic, mechanical, photocopied, recorded or otherwise, without the prior consent of the University of Portsmouth.

Document Title		
Regulations for Higher Degrees by Research		
Document Department		
Department of Student and Academic Administration		
Approving body		Date of approval
Academic Council		27 th March 2018
Review date	Edition number	ID code
2020/21 Academic year	6	115
EITHER		OR
For public access online (internet)?		For staff access only? (intranet)
Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Substantive changes since last edition		
The period of time for minor amendments following a viva voce has been reduced from 6 months to 3 months.		
For queries relating to this document please email Academic Standards, Quality and Partnerships asqp@port.ac.uk . If you require this document in an alternative format please email corporate.communications@port.ac.uk		
The latest version of this document is always to be found at: http://policies.docstore.port.ac.uk/policy-115.pdf		

Summary

What is this document about?

The research regulations are detailed academic rules that explain what a student must do to obtain their research degree and the support that they are entitled to. The regulations are comprised of several links which will take you to the relevant section. As not all sections are updated each year, the document that the link takes you to may have a different date to the front cover of the regulations. This just indicates the last date that the particular section you are in was amended. Each of the sections has further links to useful information contained within them.

How does the University check this document is followed?

The University of Portsmouth has a committee structure in place to check that the policies in this document are followed. The relevant committees for research regulations are the University Research Degrees Committee, the Faculty Research Degrees Committee and the Graduate School Management Board.

Who is this document for?

This document will be of most interest to new and existing research students, supervisors and research degree examiners.

It will be of interest to the UK Quality Assurance Agency (QAA) and it may also be of interest to the wider public.

Who can you contact if you have any queries about this document?

If you have questions about this document please contact Academic Standards, Quality and Partnerships, Department of Student and Academic Administration (DSAA) asqp@port.ac.uk

The relevant sections of the Higher Degrees by Research can be found by clicking on the link below:

1. [General](#) (including fees, language of assessment and notification to students)
2. [Admission](#) (including English language qualification, admission, approval process, changes to the approved research programme, staff registration, dual registration and study external to the University)
3. [Students with Disabilities](#) (including help available for students with disabilities)
4. [Registration](#) (including registration period, mode of study, suspensions, extensions, exceeding registration periods, termination of registration and submission for lesser awards)
5. [Supervision](#) (including number of supervisors, first supervisors, experience of supervisor, advisers and the eligibility of candidates to act as supervisors)
6. [Major Review](#) (includes application procedure and major review assessment procedure)
7. [Annual Review](#) (includes application procedure and annual review assessment procedure)
8. [Interim Examination](#) (including basis, informing the student, panel membership and decisions)
9. [Presentation of Thesis](#) (including submission, content, length, collaboration, published material, abstract, final text, copyright, IPR and confidentiality)
10. [Examination Arrangements](#) (including candidate responsibilities, appointment of examiners, preliminary assessment, referral, examination, independent chairs, examiners reports and recommendations, failure to reach a unanimous decision, re-examination, award date and completion date)
11. [Appeals](#) (including details of how to submit an appeal)
12. [Extenuating Circumstances](#) (including details of how to submit extenuating circumstances)

Should you have any queries, please contact the Assistant Registrar (Assessments and Student Regulations) on (023) 9284 3468