



# **Regulations for Higher Degrees by Research**

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Regulations for the Award of Higher Degrees by Research Sep 2017		
<b>Document author and department</b>	<b>Responsible person and department</b>	
George Allison, Assistant Registrar, Assessment and Regulations, Quality Management Division, Academic Registry	Stephen Wiggins, Academic Registrar, Academic Registry	
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<p>External queries relating to the document to be referred in the first instance to the University Secretary: telephone +44(o)23 9284 3195 or email <a href="mailto:university.secretary@port.ac.uk">university.secretary@port.ac.uk</a></p> <p>If you need this document in an alternative format, please contact +44 (0)23 9284 5776.</p>		

# Regulations for the Award of Higher Degrees by Research

## Summary

### What is this Policy about?

The research regulations are detailed academic rules that explain what a student must do to obtain their research degree and the support that they are entitled to. The regulations are comprised of several links which will take you to the relevant section. As not all sections are updated each year, the document that the link takes you to may have a different date to the front cover of the regulations. This just indicates the last date that the particular section you are in was amended. Each of the sections has further links to useful information contained within them

### Who is this Policy for?

This document will be of most interest to new and existing research students, supervisors and research degree examiners.

It will be of interest to the UK Quality Assurance Agency (QAA) and it may also be of interest to the wider public.

### How does the University check this Policy is followed?

The University of Portsmouth has a committee structure in place to check that the policies in this document are followed. The relevant committees for research regulations are the University Research Degrees Committee, the Faculty Research Degrees Committee and the Graduate School Management Board.

### Who can you contact if you have any queries about this Policy?

If you are external to the University and you have any questions about this Policy please contact the University's Quality Management Division (QMD) at [QMD@port.ac.uk](mailto:QMD@port.ac.uk).

If you are internal to the University please contact your Faculty Associate Dean (Research).

**The relevant sections of the Higher Degrees by Research can be found by clicking on the link below:**

1. [General](#) (including fees, language of assessment and notification to students)
2. [Admission](#) (including English language qualification, admission, approval process, changes to the approved research programme, staff registration, dual registration and study external to the University)
3. [Students with Disabilities](#) (including help available for students with disabilities)
4. [Registration](#) (including registration period, mode of study, suspensions, extensions, exceeding registration periods, termination of registration and submission for lesser awards)
5. [Supervision](#) (including number of supervisors, first supervisors, experience of supervisor, advisers and the eligibility of candidates to act as supervisors)
6. [Major Review](#) (includes application procedure and major review assessment procedure)
7. [Annual Review](#) (includes application procedure and annual review assessment procedure)
8. [Interim Examination](#) (including basis, informing the student, panel membership and decisions)
9. [Presentation of Thesis](#) (including submission, content, length, collaboration, published material, abstract, final text, copyright, IPR and confidentiality)
10. [Examination Arrangements](#) (including candidate responsibilities, appointment of examiners, preliminary assessment, referral, examination, independent chairs, examiners reports and recommendations, failure to reach a unanimous decision, re-examination, award date and completion date)
11. [Appeals](#) (including details of how to submit an appeal)
12. [Extenuating Circumstances](#) (including details of how to submit extenuating circumstances)

Should you have any queries, please contact the Assistant Registrar (Assessments and Student Regulations) on (023) 9284 3468